

MEPAL PARISH COUNCIL

Clerk: Mrs Emma Harris, email: mepalparishcouncil@msn.com tel 07842 499377
Chairman: Mrs Elizabeth Stazicker, email: eliz.stazicker@gmail.com tel 01353 778129

NOTICE OF MEETING: Full Parish Council Meeting
TIME: 19.30
DATE: Monday 10th September 2018
VENUE: Mepal Village Hall, School Lane, Mepal

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS	7
VACANCIES	0
QUORUM	3

Members of the public and press are invited to address the Council at its Open Forum.

MINUTES

148/18 TO RECORD APOLOGIES FOR ABSENCE

Parish Councillor Mal Peters

149/18 MEMBERS' DECLARATIONS OF INTEREST

Parish Councillor Diana Bray declared a non-financial interest in 156/18

150/18 MEMBERS' REQUESTS FOR DISPENSATIONS

None

151/18 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

- a) Full Parish Council Meeting 9th July 2018
 - b) Extraordinary Planning Meeting 23rd July 2018
- Approved and signed by Elizabeth Stazicker

152/18 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS' REPORTS

County Councillor Lorna Dupre distributed her August and September reports prior to the meeting. Lorna's reports are available upon request.

District Councillor Anna Bailey distributed her report prior to the meeting. Anna gave an update on the drainage issues in Mepal and thanked the Chairman for attending the meetings with Anglian Water. It has been arranged for Anglian Water to attend the Mepal Produce Show on Saturday 15th September at the Village Hall. Anna's report is available upon request.

Parish Councillor Mark Brill joined the meeting at 19:46

164/18 SUTTON NEIGHBOURHOOD PLAN

It was agreed by all to bring this item forward so that the County and District Councillors could contribute to the discussion if required.

Sutton Parish Council requested comments on the Sutton Neighbourhood Plan Pre-submission Consultation (Regulation 14). The plan was distributed prior to the meeting. It was agreed to comment based on the following; 1.) The neighbourhood plan is the whole parish and that if boundary amendments are agreed in December 2018 then Mepal Parish Council suggest the boundary of the plan should be revised. 2.) Mepal Parish Council support any travel assessment prepared by the developer of the new housing development for Sutton. 3.) Mepal Parish Council support safe cycle and pedestrian crossing between the villages and Elean Business Park. 4.) Mepal Parish Council continue to support the lobbying to prevent HCV use of the B1381. 5.) Mepal Parish Council offer to support Sutton Parish Council to work with providers to achieve better public transport for the villages. 6.) Mepal Parish Council may like to learn from Sutton Parish Council on how provide relevant

facilities for Mepal Youth or to ensure that Mepal young people can access the Sutton facility. It was requested that the Clerk respond to Sutton Parish Council for the deadline of the 11th September 2018.

County Councillor Lorna Dupre mentioned that the Sutton Neighbourhood Plan group are meeting on the 19th September to discuss comments received.

153/18 OPEN FORUM FOR PUBLIC PARTICIPATION

It was agreed that comments from the public relating to matters on the agenda should be heard at the commencement of the relevant agenda item.

154/18 PLANNING

TO BE CONSIDERED:

18/00768/FUL - Construction of 2 detached bungalows on former allotments, Site South of 20 Brangehill Lane, Mepal. Additional information received includes noise survey. Amendment received 24/8 - relocation of the bedroom windows to the east elevation. Concerns were raised on the access to the site during construction and that traffic on Brangehill Lane during school hours can be particularly busy. It was noted that various comments had been received online from neighbours. No comments on the design of the bungalows. It was agreed for the Clerk to respond with the comments for the extended deadline 11th September 2018.

F/2011/18/CW - Section 73 planning application to develop land without complying with conditions 9 & 10 of planning permission F/2000/17/CW (Continuation and extension of mineral extraction and waste disposal & management activities granted 21 May 2018) to allow 80,000 cubic metres of clay to be extracted for unspecified engineering projects. Witcham Meadlands Quarry, Block Fen Drove, Mepal, CB6 2AY. Planning was discussed and it was agreed that concerns are the difference between the points set out in the application and the modifications proposed to the conditions. The changes being proposed do not restrict the extra 80,000 cubic metres of clay so unless there are restrictions on volumes elsewhere then potentially more volumes of clay could be extracted from site 3 which is for unspecified works that is transported via the Highway. It was agreed that Clerk respond for the deadline 20th September 2018.

PLANNING UPDATES:

18/00501/FUL - Proposed 3 No.dwellings (including demolition of existing timber outbuildings) and proposed internal and external works to listed building, Pond Farm, 3 High Street, Mepal.

Amendment involves a reduction to the height of house 2. Noted.

18/00502/FUL - Proposed 3 No.dwellings (including demolition of existing timber outbuildings) and proposed internal and external works to listed building, Pond Farm, 3 High Street, Mepal.

Amendment involves a reduction to the height of house 2. Noted.

18/00750/FUL - Rear elevation single storey Kitchen/Day Room extension, 24 Meadow Way.

Approved subject to conditions. Noted.

18/00502/LBC - Demolition of existing timber outbuildings and proposed internal and external works to listed building, Pond Farm. Listed building consent granted with conditions. Noted.

18/00501/FUL - Proposed 3.no. dwellings and proposed internal and external works to listed building, Pond Farm. Approved with conditions. Noted.

155/18 YOUTH CLUB

A report received from the Youth Club on the 'Review of trial sessions and proposed plan for the future of the Mepal Youth Club' was distributed prior to the meeting. The Chairman thanked the Youth Club for the report and explained how pleased the Parish Council were to hear that the trial sessions were so successful. The Youth Club explained that they are going to form a committee and then apply for charitable status. The Parish Council agreed to reimburse the trial session expenses totalling £61.49.

The Parish Council agreed to funding the Youth Club set-up costs of £555.00 and ongoing costs for 2018/19 totalling £330.00. £885.00 will be transferred to the Mepal Youth Club bank account once it has been set up. It was agreed that the Parish Council will pay for the Village Hall hire directly to the value of £540.00 for 2018/19. Two Parish Councillors; Chairman Elizabeth Stazicker and Parish Councillor Mark Brill agreed to form part of the Mepal Youth Club Committee who plan to meet regularly. It was requested that the Youth Club report every academic term to the Parish Council. It was requested that the Clerk continue to communicate with the Youth Club.

156/18 MEPAL MOTORCROSS SITE

Parish Councillor Diana Bray gave an update on recent events and request from Steve Barclays office for a comment from the Parish Council. The Parish Council discussed and agreed that they fully support Anna Bailey's letter to Steve Barclay and the Chairman thanked Anna and Steve for supporting the Parish Council's view on this issue. It was requested the Clerk contact Steve Barclay's office so they are aware how the Parish Council feels.

157/18 RECREATION FIELD

Parish Councillor Diana Bray gave an update. The sinking drainage lines are starting to re-appear since the weather has become wetter. It was discussed that stopping the drainage of the water may stop the clay drying out and it was agreed that it would not take a lot to stop the water draining temporarily. Diana agreed to speak to the contractors due to start work and will work with Parish Councillor Mark Brill.

158/18 PLAY AREA

Quotes received for removal and maintenance work on equipment at the play area. Option 1 incorporating the painting of metal work was approved.
Amendment to inspection report regarding head entrapment on climbing frame was noted.

159/18 COMMUNITY LED-PLAN

The Chairman gave an update on the analysis of the results, comments and details responses of the traffic survey (distributed previously). No parking signs have been arranged for the road outside the Village Hall. It was agreed that the issues brought up about Brangehill Lane at the time of the questionnaire have now changed and parking at the School Lane end is no longer an issue. The overwhelming concern is the access to the A142 and discussions were had about the option of opening up the old Mepal road to gain access to Sutton roundabout. It was agreed that the Parish Council reflect the comments from residents to the Steve Barclay MP, County Council and Highways.

The Steering Group gave an update on the Mepal Questionnaire. It is now with the printers and should be distributed next week.

160/18 HIGHWAYS

1. **ONE-WAY SYSTEM MOVE** - No recent update on commencing work
2. **NO THROUGH ROAD SIGN AT A142 JUNCTION** - Sign to form part of the junction work in point 4.
3. **LHI 2018/19 Funding application** - Application submitted prior to deadline
4. **A142** - Drawings received from Highways showing proposed work to the A142 Mepal junction. Plans show 3 new traffic islands between Dickerson turning and the Mepal junction, with flexible keep left bollards, regulatory blue keep left direction signs, and topped with reflective or illuminated discs or globes. The existing island is proposed to be removed and the carriageway reinstated.

161/18 LILIBET WOOD

The Chairman agreed for this to be moved to the next meeting.

162/18 TREES ON LAUREL CLOSE GREENS

The maintenance of village trees was discussed; trees on Laurel Close greens, the recreation field, the corner of the High Street and School Lane and the pathway to Witcham Road. It was agreed that the Clerk contact the relevant people involved.

163/18 ANGLIAN WATER

The Chairman thanked the County Councillors for all their work with Anglian Water and thanked them for producing the poster to go to residents with an update.

164/18 SUTTON NEIGHBOURHOOD PLAN

Discussed above

165/18 LOCAL PLAN UPDATE

The Chairman gave an update on the Stage 2 hearings of the Local Plane. Mepal is under matter 16 - Whether proposed site allocation for medium village is justified based on up-to-date evidence, effective, viable, deliverable and consistent with national policy. Will be discussed at day 6 of hearing on 26th September.

166/18 DRAFT HEALTH AND SAFETY ENFORCEMENT POLICY

The consultation was distributed prior to the meeting and it was agreed that it contained nothing unusual or controversial and the Parish Council had no comments for the deadline 21st September.

167/18 GIFT FROM FRIENDS OF NEW ZEALAND SQUADRON

The Chairman explained that a wooden carving called 'Tiki' or First Man had been presented to the Parish Council at the luncheon to mark 75 years since the arrival of the 75 New Zealand Squadron in the Village, to fly from Mepal and Witcham aerodrome. The Parish Council agreed to ask the Village Hall Committee if they would be happy to display the Tiki, perhaps close to the map of the airfield recently given to them.

168/18 FINANCE**a) PAYMENTS made since last meeting:**

• Mepal Village Hall – Room Hire Apr-June 18	£140.00	CHQ
• Mepal Union Chapel – Room Hire 4/7/18	£15.00	CHQ
• Ely Tool Hire – Hire of long grass mower	£132.00	BACS
• Wages – July 2018	£1,095.54	BACS
• HMRC – July 2018 Tax and NI Liabilities	£104.01	BACS
• Staff Expenses – July 2018	£119.40	BACS
• Field (Compost) Ltd – bark for play area	£115.20	BACS
• ECDC NNR – Non-Domestic Rate Aug 2018	£239.00	BACS
• HMRC – August 2018 Tax and NI Liabilities	£35.40	BACS
• Wages – August 2018	£820.26	BACS
• G King - Community Led Plan expenses	£96.85	BACS
• Staff Expenses – August 2018	£95.01	BACS
• Truelink – Village Grass Cutting May 2018	£828.24	BACS
• Truelink – Village Grass Cutting June 2018	£611.62	BACS
• Truelink – Village Grass Cutting July 2018	£848.70	BACS
• David J Richards – Mepal People Aug/Sep printing	£138.24	BACS

b) DIRECT DEBITS paid:

• Opus Energy – Gas supply at pavilion 21/5/18-17/6/18	£4.45	DD (3/7/18)
• Tesco Mobile – June 2018	£7.50	DD (16/7/18)
• E.on – Street Lighting June 2018	£27.44	DD (12/7/18)
• SSE – Electric at pavilion 1/4/18-30/6/18	£165.50	DD (27/7/18)
• Opus Energy – Gas supply at pavilion 18/6/18-18/7/18	£4.56	DD (3/8/18)
• E.on – Street Lighting July 2018	£28.35	DD (11/8/18)
• Tesco Mobile – July 2018	£7.50	DD (15/8/18)
• Wave (Anglian Water) – Water at Pavilion 10/5/18-6/8/18 (estimate)	£47.09	DD (17/9/18)
• Wave (Anglian Water) – Water at Allotments 10/5/18-6/8/18 (estimate)	£11.70	DD (17/9/18)
• Opus Energy – Gas supply at pavilion 19/7/18-18/8/18	£4.56	DD (3/9/18)
• Tesco Mobile – August 2018	£8.00	DD (17/9/18)

c) PAYMENTS to be made:

• Mrs K Simpson – Youth Club Trial Sessions Expenses	£61.49
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d) INCOME received:

• Allotment Income	£160.00	Various
• ECDC – Recycling Credits 2017/18 3 rd and 4 th Quarters	£180.00	BACS
• SSE – FIT Payment 12 th Dec – 19 th June 2018	£501.57	CHQ
• Cambridgeshire County Council – Grass Cutting Contribution	£747.70	BACS
• Mepal People Adverts – Income received	£160.00	Various
• Hire of Pavilion – Income received	£35.00	BACS
• HMRC Q4 2017-18	£864.99	BACS

e) QUOTES to discuss:

- Quote for works at pavilion changing room end was distributed. Only one quote received so it was requested that the Clerk contact more builders so that the quote can be compared.

f) GRANT Application

- The application from Neighbourhood Watch for 2018/19 was discussed and it was agreed to provide up to £250.00 between now and end of March 2019 to pay for clothing, stationery and promotional materials.

g) CORRESPONDANCE FROM UNITY TRUST BANK

- From 2nd August 2018 the Bank of England base rate will increase to 0.75%. From 3rd August interest rate will increase to 0.40%. Noted.

169/18 ACTIONS completed and outstanding (report for information)

- a) Business Plan –2nd workshop 11th September 2018.
- b) Status of Brick Lane – Chairman is still working on this.

170/18 DIARY DATES

- To note that the next Full Council Meeting of the Parish Council will be Monday 8th October 2018 at 7.30pm at the Village Hall

Meeting closed at 21:13

..... 8th October 2018
Emma Harris, Clerk & Responsible Finance Officer

..... 8th October 2018
Elizabeth Stazicker, Chairman