

MEPAL PARISH COUNCIL

Clerk: Sally Shipley, 50 Chestnut Way, Mepal, Ely, CB6 2YR
Email: mepalparishcouncil@msn.com

Chairman: Mrs Elizabeth Stazicker

MINUTES OF FULL COUNCIL MEETING

DATE: Monday 14th April 2008
TIME: 19.30
VENUE: Mepal Village Hall, School Lane, Mepal
PRESENT: Chair Mrs Stazicker, Mr Stacey, Mr Smith, Mr Slough, Mr Newstead, Mrs Woollard, Mr Drew, Clerk Mrs Shipley

IN ATTENDANCE: 2 members of the public were in attendance.

072/08 TO RECORD APOLOGIES FOR ABSENCE.

Apologies were received and approved from County Councillor Read, District Councillor Bailey and District Councillor Goodge.

073/08 MEMBERS' DECLARATIONS OF INTEREST.

Mr Smith declared a prejudicial interest in agenda item 088/08(c).
Mr Newstead declared prejudicial interests in agenda items 078/08(c) and 088/08 (b).
The Clerk declared a prejudicial interest in agenda item 087/08(b).

074/08 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

The minutes of the Full Council Meeting of 10th March 2008 were approved and signed as a correct record of the meeting.

075/08 UPDATE OF ACTIONS FROM PREVIOUS MEETINGS.

For information only.

Meeting adjourned at 19:40

076/08 OPEN FORUM FOR PUBLIC PARTICIPATION.

One member of the public raised a concern that the District Council are only intending to collect plastic bottles and not other plastics. The Clerk will raise the issue with East Cambridgeshire District Council and our District Councillors.

Action: Clerk.

Another member of the public raised their concern that the Parish Council will no longer receive recycling credits for the plastics that are now being collected on the roadside. Mrs Stazicker offered reassurance on this issue.

The issue of provision of allotments was also discussed.

Meeting reconvened at 19:55.

077/08 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS REPORT.

No County or District Councillors present.

078/08 PLANNING.

To Consider New Applications

- a) 08/00329/FUL Full planning permission for proposed external dining deck, fire escape staircase, internal alterations to form bed and breakfast accommodation and change existing window to rear entrance door at The Three Pickerels, 19 Bridge Road, Mepal. Applicant: P Kenyon & C Hellyar.

It was resolved that no objection be made on this application.

Other Planning Issues

- b) 08/00023/FUL Application withdrawn for proposed external deck, fire escape staircase, internal alterations to form bed and breakfast accommodation and change existing window to rear entrance door at The Three Pickerels, 19 Bridge Road, Mepal. Applicant: P Kenyon & C Hellyar.
- c) 08/00117/FUL Application withdrawn for residential development of 6no. Affordable houses and associated external works at land adjacent to and rear of 8 Bridge Road, Mepal. Applicant: Sanctuary Hereward.
- d) E/03015/07/CM Variation of condition 14 of planning permission F/0490/00/cm & E/0507/00/CM to allow importation and deposit of stable non-reactive, non-hazardous waste. Land at Witcham Meads Quarry, Block Fen Drove, Mepal.

It was resolved that no comment be made on this application.

- e) South Cambridgeshire District Council Outline Planning Application No. S7006/07/0 (Northstowe). Papers already circulated. For information only.

079/08 MEPAL PARISH PLAN GROUP.

- a) Project update. To receive oral report. Oral report received from Mr Stacey.
- b) To accept the final draft of Parish Plan (prepared by the independent Parish Plan Group). Copy attached. It was resolved that the final draft of the Parish Plan be accepted.
- c) To consider estimates for printing of Parish Plan. To consider and decide upon contractor. Two further quotations are required. It was resolved that power be delegated to Clerk to accept the best value quotation up to value of £1500.
- d) To consider presentation of the plan as part of the Annual Parish Assembly. It was resolved that Mr Stacey would present details of the Parish plan at the Annual Parish Assembly. He will also seek assistance from residents with the implementation of the action list.
- e) To consider initial steps for implementation of the plan's action list. It was resolved that a Working Party be formed. Mr Stacey, Mr Drew, Mr Newstead and the Clerk agreed to become members. The first meeting will be after the Annual Parish Assembly to allow any residents wishing to be involved to attend.

080/08 ELEAN POWER STATION.

- a) To receive oral report of Community Liaison Committee Meeting on Tuesday 8th April 2008. Oral report received from Mrs Stazicker. The issues for concern such as straw nuisance will be detailed and sent to EPR Limited to facilitate ongoing discussion

081/08 CAMBRIDGESHIRE ACRE.

- a) To receive oral report on "Play Space" Conference on Wednesday 26th March 2008. Report attached. For information only.

082/08 DIAL-A-RIDE.

- a) To receive oral report on Dial-a-Ride AGM on Wednesday 26th March 2008. Oral report received from Mrs Woollard.

083/08 YOUTH WORK IN THE COMMUNITY.

- a) To receive report (to be tabled) on meeting with Cambridgeshire Youth Service. Oral report received from Mrs Stazicker. It was resolved that Mick Oliver be invited to a future meeting to answer the recommended issues. **Action: Clerk.**
- b) To receive report on "Kids Aloud" event on Monday 7th April 2008. Report attached. Oral report received from Mrs Stazicker.
- c) To receive, by way of report, minutes of Cambridgeshire Play Partnership. Oral report received from Mrs Stazicker.

084/08 CAMBRIDGESHIRE ASSOCIATION OF LOCAL COUNCILS.

- a) To receive oral report on Funding Evening on Tuesday 18th March 2008. Oral report received from Mrs Stazicker.

085/08 POST OFFICE CLOSURES IN CAMBRIDGESHIRE.

- a) To consider action to ensure support of our Post Office. Correspondence attached.
It was resolved that a Working Party be formed in order to prepare to respond to the public consultation if required.
Mrs Stazicker and Mr Newstead agreed to become members; they will invite Mr Harris to join the group. **Action: Mrs Stazicker/Mr Newstead.**

086/08 ADMINISTRATION.

- a) To consider proposals for a new logo for Mepal Parish Council. Copy attached.
It was resolved that the "Fen landscape" should become the new logo.

087/08 EMPLOYMENT.

- a) To report Clerk's attainment of the Certificate in Local Council Administration.
For information only.

The Clerk left the meeting.

- b) To approve the progression of the Clerk to the next salary scale-point, following attainment of above qualification, in accordance with her contract of employment.

It was resolved that the Clerk be progressed to the next salary scale-point. No further progression will be made in the future unless other significant qualifications are achieved. Annual NJU pay settlements will apply.

The Clerk rejoined the meeting.

088/08 APPLICATIONS FOR GRANTS FROM LOCAL ORGANISATIONS.

- a) To review Grants Policy and Criteria for awarding of grants. Copies attached.
It was resolved that the Grants Policy be amended to specify that applications will not be considered from Regional Organisations unless they provide specific service within the village. Revision to the application form for clarity only is also required. The amended Grants Policy will be brought to the next meeting for adoption. **Action: Clerk.**

Mr Newstead left the meeting.

- b) To consider application from Mepal and Witcham Primary School Stay n Play Club. Copy attached.

It was resolved that the application for £50 be approved.

Mr Newstead rejoined the meeting. Mr Smith left the meeting.

Mr Smith left the meeting.

- c) To consider application from Mepal Good Companions. Copy attached.

It was resolved that a grant of £100 be approved.

Mr Smith rejoined the meeting.

- d) To consider application from Dial-a-Ride. Copy attached.

This application falls outside the current grant criteria. It was resolved that it should be resubmitted to next meeting following amendment of the Grants Policy.

- e) To consider application from Ely & District Citizens Advice Bureau. Copy attached.

This application falls outside the current grant criteria. It was resolved that it should be resubmitted to next meeting following amendment of the Grants Policy.

089/08 PARISH MAINTENANCE.

- a) To report correspondence received from Cambridgeshire County Council regarding arrangements for agency grass cutting for the 2008 season. Correspondence attached.
For information only.

090/08 FINANCE.

- a) It was resolved that payment of the following outstanding accounts be made;

2007/8

S Shipley - Expenses for March including annual computer allowance	£329.66	LGA 1972 s.111
S Shipley - Salary Adjustment for March	£201.78	LGA 1972 s.111
H M Revenue & Customs - PAYE and NI for March	£78.95	LGA 1972 s.111
Mepal Village Hall - Hire for Parish Plan Meetings	£42.00	LGA 1972 s.142
Mepal Village Hall - Meeting Hire/Good Companions	£72.00	LGA 1972 s.111/s.137
Mrs A Roberts - consumables for Computer Access Point	£130.17	LGA 1972 s.111
S Shipley - new chair for Computer Access Point	£29.97	LGA 1972 s.111

Mr R Slough – mileage expenses	£42.40 LGA 1972 s.111
Truelink – aerating of recreation field	£235.00 Open Space Act 1906 s.10
Truelink – grass cutting for February	£60.45 Open Space Act 1906 s.10
Wicksteed Leisure – repairs to play equipment 2008/9	£985.47 Open Space Act 1906 s.10
Truelink – grass cutting for March. Emergency tree work.	£318.53 Open Space Act 1906 s.10
Mepal Youth Club – half-yearly fees (Miscellaneous Provisions) Act 1976 s.19	£926.76 Local Government
CALC – annual subscription	£266.93 LGA 1972 s.111
Mepal Stores – newsletter	£102.00 LGA 1972 s.142
CALC – Councillor Professional Development training	£80.00 LGA 1972 s.111

091/08 WEEKLY PLAY EQUIPMENT INSPECTIONS.

- a) To review and agree schedule of future inspections.

It was resolved that the current schedule continue. Mr Smith will check the play area every Tuesday and Mrs Stazicker at the weekend. Mr Slough will carry out the inspection of the play equipment once a week.

092/08 CORRESPONDENCE RECEIVED (For Information Only).

- a) The Standards Board – Town & Parish Standard (March 2008).
- b) ECDC – Highlights of the Week (14.03.08).
- c) ECDC – Highlights of the Week (20.03.08).
- d) ADeC – What’s on in East Cambridgeshire (April 2008).
- e) ECDC – Highlights of the Week (28.03.08).
- f) COPE – Newsletter (April 2008).
- g) Cambridgeshire ACRE – Leap Ahead (March 2008).
- h) West Neighbourhood Panel – Newsletter (March 2008).
- i) CCC – Integrated Plan 2008.
- j) Cambridgeshire and Peterborough Community Life Awards 2008.
- k) Local Network Fund – Making a Difference in Cambridgeshire & Peterborough.
- l) ECDC – Highlights of the Week (04.04.08).

093/08 DATES OF FUTURE MEETINGS.

- Monday 12th May 2008 – Annual Meeting of the Parish Council
- Wednesday 21st May 2008 – Annual Parish Assembly
- Monday 9th June 2008 – Full Council Meeting
- Monday 14th July 2008 – Full Council Meeting

Meeting closed at 21:20.

..... Chairman to Mepal Parish Council

..... Date