

# MEPAL PARISH COUNCIL

Clerk: Sally Shipley, 50 Chestnut Way, Mepal, Ely, CB6 2YR  
Email: [mepalparishcouncil@msn.com](mailto:mepalparishcouncil@msn.com)

Chairman: Mr Michael Stacey

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## MINUTES OF FULL COUNCIL MEETING

DATE: Monday 14<sup>th</sup> September 2009  
TIME: 19.30  
VENUE: Mepal Village Hall, School Lane, Mepal  
PRESENT: Chair Mrs Stazicker, Mr Slough, Mr Sallis, Mr Pleasance,  
Mr Drew, Clerk Mrs Shipley

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Due to the absence of Mr Stacey, Mrs Stazicker chaired the meeting.

**IN ATTENDANCE:** District Councillor Goodge and no members of the public were in attendance.

### 126/09 TO RECORD APOLOGIES FOR ABSENCE

Apologies were received and approved from Mr Stacey, Mr Newstead, County Councillor Read and District Councillor Bailey.

### 127/09 MEMBERS' DECLARATIONS OF INTEREST

Mrs Stazicker declared a prejudicial interest in agenda item 134/09(c).

### 128/09 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

The minutes of the Full Council Meeting of 13<sup>th</sup> July 2009 and the Extraordinary Meeting of 7<sup>th</sup> August 2009 were approved and signed as a correct record of the meetings.

### 129/09 OPEN FORUM FOR PUBLIC PARTICIPATION

No members of the public were present.

### 130/09 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS REPORT

Oral report received by District Councillor Goodge. Written report from County Councillor Read read by the Clerk.

### 131/09 ALLOTMENTS WORKING PARTY

- a) No members of the Allotment Association were present at the meeting.

### 132/09 PLANNING

#### New Applications

- a) E/03011/09/CM Development (disposal of non-hazardous waste) without compliance with conditions 2, 3, 4, 5 & 7 of planning permissions E/03015/07/CM and F/02010/07/CM at Witcham Meadlands Quarry, Block Fen Drove, Block Fen, Mepal.

It was resolved that no comment be made on this application.

### 133/09 EAST CAMBRIDGESHIRE DISTRICT COUNCIL

- a) To receive oral update and agree a process for allocation of the monies from the Section 106 Implementation Strategy.

It was resolved that an article be placed in Mepal People inviting applications from all village groups and organisations by 31<sup>st</sup> October 2009. The applications will be considered at the November meeting. **Action: Mrs Stazicker/the Clerk.**

### 134/09 PARISH MAINTENANCE

- a) To receive oral update regarding the employment of a Park Ranger for Mepal.  
Oral report received from the Clerk.

- b) To consider how best to proceed with recommendation from Cambridgeshire Football Association for the topping-up of the drainage lines on Mepal Recreation Field.

It was unanimously resolved that given the urgency of the matter, the quotation from Arthur Peacock & Sons be accepted and that such sums as necessary be vired from the general reserve.

- c) To receive request from St Mary's Parochial Church Council for financial support towards the costs of drainage of the new burial ground in Mepal.

Mrs Stazicker made a representation on this matter before leaving the meeting. Following further discussion it was unanimously resolved that £800 be granted and that the sum be vired from the general reserve.

Mrs Stazicker rejoined the meeting.

#### 135/09 PLAY FACILITIES

- a) To receive oral update on the Play Pathfinder Scheme.

Oral report received from Mrs Stazicker.

#### 136/09 NEIGHBOURHOOD PANELS

- a) To receive oral report of West Neighbourhood Panel Meeting on Monday 27<sup>th</sup> July 2009.

Oral report received from Mrs Stazicker.

#### 137/09 CAMBRIDGESHIRE ACRE

- a) To consider attendance at the Annual General Meeting of Cambridgeshire Acre on Tuesday 29<sup>th</sup> September 2009.

It was resolved that Mrs Stazicker would attend.

#### 138/09 RECYCLING

- a) East Cambridgeshire District Council – recycling credits for quarters 3 & 4 of 2008/9.

The meeting noted that a total of £555.52 had been received.

#### 139/08 CONSULTATION ON COMMUNITY ENGAGEMENT STRATEGY

- a) To consider response to Consultation by Cambridgeshire County Council on their new strategy for Community Engagement.

It was resolved that Mr Stacey and Mr Sallis would respond on the Council's behalf unless any decisions are necessary in which case the matter will be reported to the next meeting. **Action: Mr Stacey/Mr Sallis.**

#### 140/09 MEETINGS FOR 2010

- a) To agree a schedule of meeting dates for 2010.

It was resolved that the schedule be accepted.

#### 141/09 FINANCE

- a) To receive External Auditor's report on the Annual Return for the 2008/9 financial accounts.

The Clerk reported that an unqualified audit had been received again this year. The audits for 2008/9 are now closed.

- b) It was resolved that payment of outstanding accounts made between meetings be approved:

Mepal Village Hall – Hire	£70.00	LGA 1972 s.111
Truelink – grass cutting June	£726.34	Open Space Act 1906 s.10
Audax Design – concept design for play area	£1900.00	Open Space Act 1906 s.10
F J Wells – website costs	£34.43	LGA 1972 s.142
Branching Out – repair to rec. Field noticeboard	£98.00	LGA 1972 s.142
S Shipley – salary adjustment July	£48.13	LGA 1972 s.111
H M Revenue & Customs – PAYE/NI July	£13.93	LGA 1972 s.111
S Shipley – expenses July	£121.84	LGA 1972 s.111
Zurich – LCAS subscription	£109.25	LGA 1972 s.111
CALC CTP – Power of Well-being training	£25.00	LGA 1972 s.111
Target Print – newsletter	£115.00	LGA 1972 s.142

- c) It was resolved that payment of the following outstanding accounts be made;

Mr A Sallis – tree for recreation field	£17.50	Open Space Act 1906 s.10
Truelink – grass cutting July	£799.63	Open Space Act 1906 s.10
Moore Stephens – external audit	£327.75	LGA 1972 s.111
S Shipley – expenses August	£65.91	LGA 1972 s.111

S Shipley – salary adjustment August	£320.10	LGA 1972 s.111
H M Revenue & Customs – PAYE/NI August	£186.77	LGA 1972 s.111
Audax Design – tender specification for play area	£400.00	Open Space Act 1906 s.10
Sutton Parish Council – youth club provision (Miscellaneous Provisions) Act 1976 s.19	£1902.14	Local Government
Truelink – grass cutting August	£726.34	Open Space Act 1906 s.10
SLCC – additional CiLCA module	£15.00	LGA 1972 s.111
SLCC – attendance at Regional Conference	£56.35	LGA 1972 s.111
Sutton Parish Council – photocopying	£68.50	LGA 1972 s.142

**142/09 WEEKLY RECREATION FIELD AND PLAY AREA INSPECTIONS**

- a) Following the employment of the Park Ranger, the play area is now checked Fridays – Tuesdays and the main recreation field twice a week. It was resolved that Mr Pleasance will also check the play area on a Thursday and Mr Slough will undertake the weekly equipment inspection.

**143/09 CORRESPONDENCE RECEIVED (For Information Only).**

- a) Cambs Playing Fields Association – Newsletter (Summer 2009).
- b) COPE – Newsletter (August 2009).
- c) MAGPAS – Newsletter (August 2009).
- d) ADEC – What’s on in East Cambridgeshire (September 2009).
- e) COPE – Newsletter (September 2009).
- f) ECDC – Standards Committee Update (September 2009).

**144/09 DATES OF FUTURE MEETINGS.**

- Monday 12<sup>th</sup> October – Full Council Meeting
- Monday 9<sup>th</sup> November – Full Council Meeting
- Monday 23<sup>rd</sup> November – Power of Well-being Training

Meeting closed at 20:50.

..... Chairman to Mepal Parish Council

..... Date