

MEPAL PARISH COUNCIL

Clerk: Sally Shipley, 50 Chestnut Way, Mepal, Ely, CB6 2YR
Email: mepalparishcouncil@msn.com

Chairman: Mr Michael Stacey

MINUTES OF FULL COUNCIL MEETING

DATE: Monday 13th July 2009
TIME: 19.30
VENUE: Mepal Village Hall, School Lane, Mepal
PRESENT: Chair Mr Stacey, Mrs Stazicker, Mr Slough, Mr Sallis, Mr Pleasance,
Mr Newstead, Mr Drew, Clerk Mrs Shipley

IN ATTENDANCE: District Councillor Bailey and 3 members of the public were in attendance.

102/09 TO RECORD APOLOGIES FOR ABSENCE.

Apologies were received and approved from District Councillor Goodge.

103/09 MEMBERS' DECLARATIONS OF INTEREST.

None.

104/09 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

The minutes of the Full Council Meeting of 8th June 2009 were approved and signed as a correct record of the meeting.

105/09 OPEN FORUM FOR PUBLIC PARTICIPATION.

No members of the public present wished to address the meeting.

106/09 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS REPORT.

Oral report received from District Councillor Bailey.

107/09 ALLOTMENTS WORKING PARTY.

Oral update received from Mr Sallis.

108/09 PLANNING.

New Applications/Updates

a) None received.

109/09 PARISH MAINTENANCE

a) To consider proposal for the employment of a Park Ranger for Mepal.

Following discussion, it was unanimously resolved that the recommendation to employ a Park Ranger for 20 hours per calendar month, with additional hours to be approved by the Clerk if required, be accepted. The contract will be for an initial three month period and, following review, will be extended if successful. The salary will be based on the NJC Pay Scales within a range from SCP 9 - 13. The post will be advertised within the village. **Action: Clerk**

b) To approve the virement of £2.5k from the general reserve to the Open Spaces Budget.

It was unanimously resolved that £1.5k should be vired from the general reserve to the Open Spaces Budget to allow for the employment of a Park Ranger for the initial three month period. This amount will also cover the cost of purchasing the necessary equipment.

110/09 PLAY FACILITIES

a) To receive oral update on the Play Pathfinder Scheme.

Oral update received from Mrs Stazicker.

- b) To consider recommendation and approve budget for the commissioning of a flexible design for the play area and the northern section of the recreation field.

Following discussion, it was unanimously resolved that the recommendation to commission Mr Nigel Boldero to produce the design at a cost of £1,900 be accepted. The expenditure will be taken from the Open Spaces budget with any overspend being vired from the general reserve.

111/09 MEPAL PARISH PLAN

- a) To receive oral update from the Parish Plan Actions Working Party.

Oral update received from Mr Stacey and the Clerk.

- b) To consider the formation of a Bus Shelters Working Party

It was resolved that a Bus Shelters Working Party be formed. The members will be Mrs Stazicker, Mr Sallis, Mr Roy Harknett, Mr Rowland Kemp and Mrs Lorna Delanoy.

- c) To consider the formation of a Health Issues Working Party.

It was resolved that a Health Issues Working Party be formed. The members will be Mr Stacey, Mr Pleasance and Mrs Claire Burden.

112/09 EAST CAMBRIDGESHIRE DISTRICT COUNCIL

- a) To receive correspondence regarding the Section 106 Implementation Strategy and the associated allocations.

The meeting noted that an allocation of £18,300 had been granted to Mepal. Further information is required from East Cambridgeshire District Council on how the money can be spent and what the application process is. **Action: Clerk.** It was resolved that a process should be prepared for how best to decide allocation of the money. Mr Newstead, Mr Slough and Mr Pleasance will prepare a proposal for the September meeting. **Action: Mr Newstead, Mr Slough & Mr Pleasance.**

113/09 APPLICATION FOR QUALITY STATUS

- a) To receive oral update.

Oral update received from the Clerk.

- b) To consider and approve the adoption of a Training Statement of Intent.

Training Statement of Intent adopted and signed by the Chairman.

114/09 TRAINING

- a) To consider attendance of the Clerk at the SLCC Regional Conference on Thursday 24th September 2009.

It was unanimously resolved that attendance and expenditure of £49 be approved.

115/09 SUSTAINABLE ENERGY FOR MEPAL COMMUNITY PAVILION

- a) To receive oral report on the provision of sustainable energy for Mepal Community Pavilion.

Oral report received from Mr Pleasance.

116/09 NEIGHBOURHOOD PANELS

- a) To consider whether there are any matters to be raised at the West Neighbourhood Panel Meeting on Monday 27th July 2009.

It was unanimously resolved that there are no new issues to be raised.

117/09 FINANCE.

- a) To receive quarterly report on budget and expenditure to 30.06.09.

- b) To approve payment of outstanding accounts made between meetings:

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| Rock2Roll – climbing wall for play consultation event | £230.00 | Open Space Act 1906 s.10 |
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- c) To approve payment of the following outstanding accounts:

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|--------------------------------------------------------------------------|---------|--------------------------|
| Society of Local Council Clerks – Latest edition of Charles Arnold Baker | £55.60 | LGA 1972 s.111 |
| Glasdon UK – 3 x dog waste bins | £810.47 | Open Space Act 1906 s.10 |
| East Cambs DC – internal audit | £195.02 | LGA 1972 s.111 |
| Target Print – printing of questionnaires for play consultation | £97.75 | Open Space Act 1906 s.10 |
| S Shipley – salary adjustment June | £140.06 | LGA 1972 s.111 |
| Society of Local Council Clerks – update to Clerk’s Manual | £19.00 | LGA 1972 s.111 |
| S Shipley – Expenses June | £36.11 | LGA 1972 s.111 |
| HM Revenue & Customs – PAYE & NI June | £50.93 | LGA 1972 s.111 |
| Sutton Parish Council – photocopying | £12.50 | Open Space Act 1906 s.10 |

118/09 WEEKLY RECREATION FIELD AND PLAY AREA INSPECTIONS

- a) It was resolved that Mr Pleasance will check the play area on a Monday and Mr Slough will undertake the weekly equipment inspection.

119/09 CORRESPONDENCE RECEIVED (For Information Only).

- a) Cambs ACRE – Community Action (Summer 2009).
- b) Cambs County Council – Cambridgeshire Archaeology Historic Environment Team Annual Report (2008/9).
- c) Cambs Green Vision – Green Vision News (June 2009).
- d) East Cambs Community Safety Partnership – Making East Cambs a Safer Place.
- e) East Cambs Sustainable Community Strategy – Annual Report (2008/9).
- f) COPE – Newsletter (July 2009).
- g) ADEC – What’s on in East Cambridgeshire (July/Aug 2009).
- h) ECDC – Standards Committee Update (June 2009).

120/09 DATES OF FUTURE MEETINGS.

- Monday 14th September – Full Council Meeting
- Monday 12th October – Full Council Meeting
- Monday 9th November – Full Council Meeting

Meeting closed at 20:55

..... Chairman to Mepal Parish Council

..... Date