

# MEPAL PARISH COUNCIL

Clerk: Sally Shipley, 50 Chestnut Way, Mepal, Ely, CB6 2YR  
Email: [mepalparishcouncil@msn.com](mailto:mepalparishcouncil@msn.com)

Chairman: Mr Michael Stacey

---

## MINUTES OF FULL COUNCIL MEETING

DATE: Monday 12<sup>th</sup> October 2009  
TIME: 20.30  
VENUE: Mepal Village Hall, School Lane, Mepal  
PRESENT: Chair Mr Stacey, Mrs Stazicker, Mr Slough, Mr Sallis, Mr Pleasance, Mr Newstead, Mr Drew, Clerk Mrs Shipley

---

**IN ATTENDANCE:** County Councillor Read, District Councillor Bailey and two members of the public were in attendance.

### 145/09 TO RECORD APOLOGIES FOR ABSENCE

Apologies were received and approved from District Councillor Goodge.

### 146/09 MEMBERS' DECLARATIONS OF INTEREST

None.

### 147/09 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

The minutes of the Full Council Meeting of 14<sup>th</sup> September 2009 were approved and signed as a correct record of the meeting.

### 148/09 OPEN FORUM FOR PUBLIC PARTICIPATION

Meeting suspended at 20:32.

One member of the public raised an issue in relation to Cambridgeshire Constabulary. The matter will be raised at the upcoming Neighbourhood Panel meeting.

Meeting reconvened at 20:35.

### 149/09 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS REPORT

Oral reports received from District Councillor Bailey and County Councillor Read.

### 150/09 PLANNING

#### New Applications

a) 09/00661/FUL Full planning permission for construction of a first floor link from house to existing room over garage to form bedroom no. 4 at Fenland Gables, 17 Sutton Road, Mepal. Applicant: Mrs E Carter.

It was resolved that no comment be made on this application.

#### Other Planning Issues

b) Ely Masterplan – to consider response to draft for consultation.

It was resolved Mrs Stazicker and Mr Newstead will prepare a draft response for approval at the November meeting.

### 151/09 PLAY FACILITIES

a) To receive oral update on the Play Pathfinder Scheme.

Oral update received from Mr Pleasance and the Clerk.

b) To consider recommendation for the letting of a contract for the landscaping elements of the project.

Following discussion, it was unanimously resolved that a contract be awarded to Complete Grounds Maintenance Limited for the landscaping elements of the project. It was also resolved that the sum of £1.5k be made available from the Parish Maintenance budget as a contingency for the project should it be required.

Due to the timetable of the project, it was resolved that a contract for the play equipment be negotiated by the Working Party and awarded up to a maximum of the full amount available from the grant

#### 152/09 ALLOTMENTS WORKING PARTY

- a) To receive oral update.

Oral report received.

- b) To consider recommendation to appoint a contractor to complete the clearance of the land at the northern tongue of the recreation field in preparation for allotments.

Following discussion, it was unanimously resolved that the recommendation be approved and that an order be placed with Complete Grounds Maintenance Limited for this work.

#### 153/09 MEPAL PARISH PLAN ACTIONS

- a) To receive an oral update from Parish Plan Actions Working Party.

Oral report received from Mr Stacey.

#### 154/09 NEIGHBOURHOOD PANELS

- a) To consider whether there are any matters to be raised at the West Neighbourhood Panel Meeting on Monday 26<sup>th</sup> October 2009.

It was agreed that Mr Stacey would attend on this occasion as Mrs Stazicker is not available. No other new issues, except those detailed in the Public Forum, were raised.

#### 155/09 CAMBRIDGESHIRE & PETERBOROUGH ASSOCIATION OF LOCAL COUNCILS

- a) To consider attendance at and motions for the Annual General Meeting of CPALC on Saturday 21<sup>st</sup> November 2009.

It was resolved that Mrs Stazicker would attend and that a motion be submitted to strongly support the regular circulation of "The Bulletin" in hard copy.

#### 156/09 CONSULTATION ON SECONDARY SCHOOLS IN EAST CAMBRIDGESHIRE

- a) To consider response to consultation by Cambridgeshire County Council on secondary schools in East Cambridgeshire

It was resolved that Mr Newstead and Mrs Stazicker would attend the consultation events on behalf of Mepal Parish Council.

#### 157/09 THE POWER OF WELLBEING

- a) To receive oral update on actions taken/still needed to meet the eligibility criteria for the use of the Power of Wellbeing.

Oral update received from the Clerk. The meeting noted that at least 6 Councillors need to attend the training on Monday 23<sup>rd</sup> November for this part of the eligibility criteria to be met. Mr Newstead will assist the Clerk in the production of a Statement of Intent for Community Engagement. **Action: Mr Newstead/the Clerk.**

#### 158/09 TRAINING

- a) To consider attendance of the Clerk at a one day workshop on "Human Resource Management" on Tuesday 1<sup>st</sup> December 2009.

It was unanimously resolved that attendance and expenditure of £95 be approved.

#### 159/09 FINANCE

- a) To receive quarterly report on budget and expenditure to 30.09.09.

- b) Initial Considerations for the setting of the 2010/11 precept.

It was that Mr Sallis and Mr Pleasance would assist the Clerk in the preparation of a proposal for the estimated precept figure and bring this to the November meeting. **Action: Mr Sallis/Mr Pleasance/ the Clerk.**

- c) It was resolved that payment of outstanding accounts made between meetings be approved:

Arthur Peacock & Son Ltd - topping up of drain lines on recreation field	£2777.25	Open Space Act 1906
s.10		
Mr P Martin - salary September	£134.92	LGA 1972 s.111
Umbrella Service Ltd - CRB check	£51.00	LGA 1972 s.111

- d) It was resolved that payment of the following outstanding accounts be made;

S Shipley - expenses September	£57.87	LGA 1972 s.111
--------------------------------	--------	----------------

Royal British Legion – poppy wreath	£25.00	LGA 1972 s.137
National Society of Allotment & Leisure Gardeners Ltd – subscription	£63.25	Small Holdings &
Allotments Act 1908 s.23		
S Shipley – salary adjustment September	£392.03	LGA 1972 s.111
H M Revenue & Customs – PAYE/NI September	£265.98	LGA 1972 s.111
Came & Company – additional insurance premium	£25.00	LGA 1972 s.111
Truelink – grass September	£513.57	Open Space Act 1906
s.10		

**160/09 WEEKLY RECREATION FIELD AND PLAY AREA INSPECTIONS**

- a) The Park Ranger checks the play area Fridays – Tuesdays and the main recreation field twice a week. It was resolved that Mr Pleasance will also check the play area on a Thursday and Mr Slough will undertake the weekly equipment inspection.

**161/09 CORRESPONDENCE RECEIVED (For Information Only).**

- a) East Cambridgeshire Domestic Violence Task Group – Helping those affected by domestic violence.
- b) ADEC – What’s on in East Cambridgeshire (October 2009).
- c) COPE – Newsletter (October 2009).
- d) Cambridgeshire ACRE – Community Action (Autumn 2009).
- e) Cambridgeshire ACRE – Impact Report (2008/9).
- f) East Cambridgeshire Strategic Partnership – Neighbourhood Panel Newsletter (July – October 2009).

**162/09 DATES OF FUTURE MEETINGS.**

- Monday 9<sup>th</sup> November – Full Council Meeting
- Monday 23<sup>rd</sup> November – Power of Well-being Training
- Monday 11<sup>th</sup> January 2010 – Full Council Meeting
- Monday 8<sup>th</sup> February 2010 – Full Council Meeting

Meeting closed at 21:50.

..... Chairman to Mepal Parish Council

..... Date