

MEPAL PARISH COUNCIL

Clerk: Sally Shipley, 50 Chestnut Way, Mepal, Ely, CB6 2YR
Email: mepalparishcouncil@msn.com

Chairman: Mr Michael Stacey

MINUTES OF FULL COUNCIL MEETING

DATE: Monday 12th April 2010
TIME: 19.30
VENUE: Mepal Village Hall, School Lane, Mepal
PRESENT: Chairman Mrs Stazicker, Mr Sallis, Mr Slough, Mr Drew, Mr Pleasance,
Clerk Mrs Shipley

IN ATTENDANCE: 2 members of the public were in attendance.

050/10 TO RECORD APOLOGIES FOR ABSENCE

Apologies were received and approved from Mr Stacey, Mr Newstead, District Councillor Bailey & District Councillor Goodge. County Councillor Read arrived late.

051/10 MEMBERS' DECLARATIONS OF INTEREST

The Clerk declared a prejudicial interest in agenda items 060/10 (a) & (b).

052/10 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

The minutes of the Full Council Meeting of 8th March 2010 were approved and signed as a correct record of the meeting.

053/10 OPEN FORUM FOR PUBLIC PARTICIPATION

Meeting suspended at 19:36

One member of the public requested an update regarding the provision of bus shelters for the village. Mrs Stazicker provided an oral update. No further action required.

Meeting reconvened at 19:41.

054/10 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS REPORT

No County or District Councillors present.

055/10 ALLOTMENTS

a) To receive oral update from Allotments Working Party.

Oral report received from Mr Pleasance.

b) To consider recommendation that Mepal Parish Council manages and administers the new allotment site on Mepal Recreation Field.

Following discussion, it was unanimously resolved that:

- Mepal Parish Council will manage and administer the new allotment site on Mepal Recreation Field.
- The site will be divided into 12 equal plots of 6m x 10m each.
- The annual fee per plot will be set at £15. Should a double plot be required then the annual fee will be set at £25.
- The Plots will be made available to rent as soon as the work to the site is complete.
- Paid up members of the previous Mepal Allotment & Leisure Garden Association will be offered first refusal of a single plot. Any plots remaining will then be advertised within the village.

c) To approve draft of Allotment Tenancy Agreement.

It was unanimously resolved that the draft Allotment Tenancy Agreement be approved.

056/10 PARISH MAINTENANCE

- a) To receive update of the Woodland Creation Partners Meeting on Saturday 27th March 2010.

Written report from Mr Stacey read by the Clerk.

- b) To consider recommendation that Mepal Parish Council should proceed to the next stage of the Woodland Creation Project and to appoint a representative.

It was unanimously resolved to proceed to the next stage of this project. Mr Stacey was appointed as the representative.

- c) To consider arrangements for the annual Village Litter Pick.

It was unanimously resolved that a Litter Pick should be held on Saturday 8th May 2010 at 14:00. The Clerk will make the necessary arrangements. **Action: Clerk.**

- d) To consider whether to submit an application to the COMMA Fund for 2010/11.

It was unanimously resolved that an application should be submitted to create a Community Woodland Area in between the play area and the allotment site on Mepal Recreation Field. The Clerk & Mr Pleasance will prepare the application. **Action: Mr Pleasance/Clerk.**

057/10 HIGHWAYS

- a) To consider proposal from the Highways Authority for the improvements to be funded by the "Safer Routes to School" application.

After due consideration, it was unanimously resolved that the Parish Council considered that the proposed plans would prove ineffective and they would prefer to see a proposal for a single raised crossing point along Brangehill Lane. The Parish Council does, however, support the application for a Traffic Regulation Order for timed parking restrictions along Brangehill Lane. **Action: Clerk to respond to the Highways Authority.**

058/10 NEIGHBOURHOOD PANELS

- a) To consider whether there are any matters to be raised at the West Neighbourhood Panel Meeting on Monday 26th April 2010.

It was unanimously resolved that Mrs Stazicker would once again raise the Council's concern at the delay in the training of the Speedwatch volunteers. **Action: Mrs Stazicker.**

059/10 APPLICATIONS FOR GRANTS FROM LOCAL ORGANISATIONS.

- a) To consider application from Mepal Good Companions.

After due consideration, the Clerk was requested to query whether the balance held at the year-end by the Good Companions is earmarked for anything. The application will be brought back to the next meeting for further consideration. **Action: Clerk.**

The Clerk left the meeting.

060/10 EMPLOYMENT

- a) To consider recommendation that the Clerk be specified as a member of the Local Government Pension Scheme from 1st April 2010.

It was unanimously resolved that from 1st April 2010, the Clerk be specified as a member of the Local Government Pension Scheme. All necessary steps will be taken in conjunction with Cambridgeshire County Council, the administering authority, to carry this designation into effect. **Action: Clerk.**

- b) To consider recommendation for budget for Employer Contributions to the Local Government Pension Scheme for the financial year 2010/11.

It was unanimously resolved that the monies previously budgeted to date for the Clerk's gratuity is used as the Employer Contributions for 2010/11. Some of these funds will remain available towards the contributions for 2011/12.

The Clerk rejoined the meeting.

- c) To consider attendance of the Clerk at the SLCC Cambridgeshire Branch Training Seminar for 2010.

It was unanimously resolved that the Clerk should attend this training seminar.

061/10 FINANCE

a) Proposed Mr Pleasance; seconded Mr Sallis and unanimously resolved that payment of the following outstanding accounts made between meetings be approved:

B J Jordan - repair to pavilion roof	£64.62	Open Space Act 1906 s.10
CPALC - new model standing orders	£25.00	LGA 1972 s.111
Ambient Graphics - sign for recreation field	£155.22	Open Space Act 1906 s.10

b) Proposed Mr Drew; seconded Mr Pleasance and unanimously resolved that payment of the following outstanding accounts be approved:

Mepal Sports Action Group - overpayment of pavilion gas	£50.59	Open Space Act 1906 s.10
Mrs J Johnson - flag for recreation field	£16.69	Open Space Act 1906 s.10
Mrs S Shipley - salary adjustment March	£294.52	LGA 1972 s.111
Mrs S Shipley - expenses March & annual computer allowance	£288.17	LGA 1972 s.111
The Little Sign Company - sign for recreation field	£137.76	Open Space Act 1906 s.10
Complete Ground Maintenance Ltd - stop valve for recreation field	£224.85	Open Space Act 1906 s.10
Target Print Ltd - newsletter	£115.00	LGA 1972 s.142
Complete Grounds Maintenance Ltd - sand pit for recreation field	£1586.37	Open Space Act 1906 s.10
CPALC - subscription	£294.73	LGA 1972 s.111

062/10 WEEKLY RECREATION FIELD AND PLAY AREA INSPECTIONS

a) The Park Ranger checks the play area Fridays - Tuesdays and the main recreation field twice a week. It was resolved that Mr Pleasance will also check the play area on a Thursday and Mr Slough will undertake the weekly equipment inspection once the new play area is open.

063/10 CORRESPONDENCE RECEIVED (For Information Only).

- a) Cambridgeshire ACRE - Community Action (Spring 2010).
- b) Cambridgeshire Community Services - Keeping In Touch (Spring 2010).
- c) COPE - newsletter (April 2010).

064/10 DATES OF FUTURE MEETINGS.

- Monday 26th April 2010 - Annual Parish Assembly
- Monday 10th May 2010 - Annual Meeting of Mepal Parish Council
- Monday 14th June 2010 - Full Council Meeting
- Monday 12th July 2010 - Full Council Meeting

Meeting closed at 20:45.

..... Chairman to Mepal Parish Council

..... Date