

MEPAL PARISH COUNCIL

Clerk: Sally Shipley, 50 Chestnut Way, Mepal, Ely, CB6 2YR
Email: mepalparishcouncil@msn.com

Chairman: Mr Michael Stacey

MINUTES OF FULL COUNCIL MEETING

DATE: Monday 11th January 2010
TIME: 19.30
VENUE: Mepal Village Hall, School Lane, Mepal
PRESENT: Chair Mr Stacey, Mrs Stazicker, Mr Sallis, Mr Pleasance,
Mr Drew, Clerk Mrs Shipley

IN ATTENDANCE: Alan Roffey (Speedwatch Scheme), District Councillor Bailey and no members of the public were in attendance.

001/10 TO RECORD APOLOGIES FOR ABSENCE

Apologies were received and approved from Mr Slough, County Councillor Read and District Councillor Goodge. Mr Newstead was not in attendance.

002/10 MEMBERS' DECLARATIONS OF INTEREST

Mr Pleasance declared a prejudicial interest in agenda item 12/010(b).
Mrs Stazicker declared a personal interest in agenda items 008/010(d) and 015/010(a).
The Clerk declared a personal interest in agenda item 015/010(a).

003/10 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

The minutes of the Full Council Meeting of 9th November 2009 were approved and signed as a correct record of the meeting.

004/10 OPEN FORUM FOR PUBLIC PARTICIPATION

No members of the public were present at the meeting.

Meeting suspended at 19:35.

Alan Roffey addressed the meeting to update the Council on the Speedwatch Scheme. Alan has taken over, in a voluntary role, the running of the scheme. The next stage for the scheme in Mepal is to clarify which volunteers want to support the scheme and to then arrange for a training session. **Action: Mr Stacey.**

Meeting reconvened at 19:50.

005/10 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS REPORT

Oral report received from District Councillor Bailey. The meeting also wished to convey their thanks to the Highway Authority for the excellent work that has undertaken been to keep the local roads safe during the recent spell of bad weather. **Action: Clerk.**

006/10 PLANNING

New Planning Applications

a) 09/00936/FUL Full planning permission for single storey extension to rear and rebuilding of subsided extension at Hiams Farm, Chatteris Road, Mepal. Applicant: Mr & Mrs P Baxter.

It was resolved that no comment be made on this application.

Updates

b) 09/00815/FUL Full planning permission granted for the demolition of existing garage, alterations to existing kitchen and construction of single storey rear extension at 15 New Road, Mepal. Applicant: Mr C Froment.

007/10 HEAVY COMMERCIAL VEHICLES

- a) To consider draft response to Cambridgeshire County Council consultation on the draft Countywide Advisory Freight Map.

Mrs Stazicker briefed the meeting on the details of the Freight Map and on the proposed response. It was unanimously resolved that the draft response be approved. **Action: Mrs Stazicker/Clerk to reply to consultation.**

008/10 PARISH MAINTENANCE

- a) To receive oral update on the remedial work undertaken to the land drainage on Mepal Recreation Field. An oral report was received regarding the work undertaken by Bury Turfcare Ltd at the end of last year.

- b) To consider recommendation for further topping-up and reseeding of the drain lines at the end of the football season.

The above contractor recommended that to complete the remedial work, the drainage lines (topped up in the interim by the Football Club with the remaining rootzone) should be topped up again and seeded at the end of the football season, seeding being inappropriate at this time of year. It was unanimously resolved that this advice be taken and that they be asked to complete the work at the end of the season.

- c) To consider Grass Cutting contract and schedule for 2010.

It was unanimously resolved to accept the contract and schedule received from Truelink Ltd for grass cutting for the 2010 season. **Action: Clerk.**

- d) To consider proposal for revised schedule of play area inspections.

It was unanimously resolved to accept the proposal for the revised schedule of play area inspections which will take effect following the installation of the new play equipment. **Action: Clerk.**

- e) To consider correspondence received from East Cambridgeshire District Council inviting participation in a new project to create permanent woodlands.

It was unanimously resolved to submit an expression of interest in this project. **Action: Clerk.**

009/10 PATHS

- a) To receive oral review of Parish Paths Partnership Scheme for 2009/10. Oral review received from the Clerk.

- b) To consider a further application to Cambridgeshire County Council for Parish Paths Partnership Scheme for 2010/11.

It was unanimously resolved that Mepal Parish Council should reapply for the scheme for 2010/11 and that the list of outstanding work from 2009/10 be resubmitted.

010/10 HIGHWAYS

- a) To receive response to application to the Jointly Funded Minor Highways Improvements Scheme 2010/2011. The meeting noted that both bids for the 2010/11 scheme had been unsuccessful.

011/10 APPLICATION FOR QUALITY STATUS

- a) To receive oral update.

The Clerk reported that the application for Quality Status was approved by the Cambridgeshire Quality Panel and will be recommended to the National Association for receipt of the Quality Parish Council Award.

012/10 RENEWABLE ENERGY WORKING PARTY

- a) To receive oral update.

Oral report received from Mr Pleasance.

Mr Pleasance left the meeting.

- b) To consider proposal to financially support the employment of a consultant to undertake a study to ascertain whether technologies to reduce the carbon footprint of Mepal Community Pavilion are technically and financially viable.

It was proposed Mrs Stazicker, seconded Mr Sallis and unanimously resolved that the proposal be approved with the condition that Mepal Parish Council & Mepal Sports Action Group work together to develop and implement an education plan about carbon footprint reduction.

013/10 NEIGHBOURHOOD PANELS

- a) To consider whether there are any matters to be raised at the West Neighbourhood Panel Meeting on Monday 25th January 2010.

It was unanimously resolved that the reoccurrence of the issue of damage caused by vehicles to the Laurel Close green be raised again. Also that the clarity of the application to the Jointly Funded Minor Highway Improvements Scheme for the foot/cycle path to Sutton be queried. **Action: Mrs Stazicker.**

014/10 CONSULTATIONS

- a) To consider response to East Cambridgeshire District Council's consultation on the draft Waste Services Enforcement Strategy.

Following discussion and proposed amendments, it was unanimously resolved that the draft response be approved.

Action: Clerk to respond to consultation.

- b) To consider response to East Cambridgeshire District Council's consultation on the draft Shop Front Design Guide.

Due to the absence of Mr Newstead a draft response was not available. The Clerk will contact Mr Newstead and request that one be circulated. **Action: Clerk.**

015/10 EDUCATION

- a) To consider correspondence received from Witchford Schools Cluster requesting a donation towards the cost of children from Mepal attending a careers event at the City of Ely Community College.

It was unanimously resolved that, as the application falls outside the remit of the Council's Grants Policy, a donation not be approved. **Action: Clerk to respond accordingly.**

016/10 FINANCE

- a) To receive quarterly report on budget and expenditure to 31.12.09.

Oral update received from the Clerk. Whilst an overspend of £4k is forecasted for this financial year, the additional funds were all approved by the Full Council from the General Reserve.

- b) To consider a proposal for the setting of the final figure for the 2010/11 precept.

Proposed Mr Sallis; seconded Mr Drew and unanimously resolved that the final figure for the 2010/11 precept be £28,845.

- c) Proposed Mrs Stazicker; seconded Mr Drew and unanimously resolved that payment of the following outstanding accounts made between meetings be approved:

Target Print – newsletter	£115.00	LGA 1972 s.142
CALC-CTP – power of well-being training	£175.00	LGA 1972 s.111
S Shipley – expenses November	£84.05	LGA 1972 s.111
S Shipley – salary adjustment November	£51.74	LGA 1972 s.111
H M Revenue & Customs – PAYE/NI November	£47.21	LGA 1972 s.111
P Martin – salary November	£122.40	LGA 1972 s.111
Bury Turfcare Ltd – remedial work to recreation field	£2408.10	Open Space Act 1906 s.10

- d) Proposed Mrs Stazicker; seconded Mr Pleasance and unanimously resolved that payment of the following outstanding accounts be approved:

S Shipley – expenses December	£28.69	LGA 1972 s.111
Cambridge Door Services Ltd – replacement handles for pavilion (Miscellaneous Provisions) Act 1976 s.19	£36.80	Local Government
Truelink Ltd – grass cutting November	£165.36	Open Space Act 1906 s.10
SLCC – subscription	£106.00	LGA 1972 s.111
Truelink Ltd – vertidrain recreation field	£230.00	Open Space Act 1906 s.10
S Shipley – salary adjustment December	£51.94	LGA 1972 s.111

017/10 WEEKLY RECREATION FIELD AND PLAY AREA INSPECTIONS

- a) The Park Ranger checks the play area Fridays – Tuesdays and the main recreation field twice a week. It was resolved that Mr Pleasance will also check the play area on a Thursday and Mr Slough will undertake the weekly equipment inspection.

018/10 CORRESPONDENCE RECEIVED (For Information Only).

- a) Adec – What’s on in East Cambridgeshire (Dec 2009/Jan 2010).
- b) East Cambridgeshire District Council – Standards Committee update (Nov 2009).
- c) Cambridgeshire Community Services – Keeping in Touch (Winter 2009).
- d) Cambridgeshire ACRE – Community Action (Winter 2009).
- e) Cambridgeshire Playing Fields Association – The Playing Field (Autumn 2009).
- f) Sutton Community Development Team – Bring on School Holiday 2009.

019/10 DATES OF FUTURE MEETINGS.

- Monday 8th February 2010 – Full Council Meeting
- Monday 8th March 2010 – Full Council Meeting
- Monday 12th April 2010 – Full Council Meeting
- Monday 26th April 2010 – Annual Parish Assembly
- Monday 10th May 2010 – Annual Meeting of Mepal Parish Council

Meeting closed at 21:30.

..... Chairman to Mepal Parish Council

..... Date