

MEPAL PARISH COUNCIL

Clerk: Sally Shipley, 50 Chestnut Way, Mepal, Ely, CB6 2YR
Email: mepalparishcouncil@msn.com

Chairman: Mr Michael Stacey

MINUTES OF FULL COUNCIL MEETING

DATE: Monday 9th November 2009
TIME: 19.30
VENUE: Mepal Village Hall, School Lane, Mepal
PRESENT: Chair Mr Stacey, Mrs Stazicker, Mr Slough, Mr Sallis, Mr Pleasance,
Mr Newstead, Clerk Mrs Shipley

IN ATTENDANCE: Representatives of the Environment Agency, District Councillor Bailey, District Councillor Goodge and three members of the public were in attendance.

The meeting approved that agenda item 172/09(a) be considered immediately after the District/County Councillors Report.

163/09 TO RECORD APOLOGIES FOR ABSENCE

Apologies were received and approved from Mr Drew and County Councillor Read. Mr Newstead had advised the meeting that he would be late.

164/09 MEMBERS' DECLARATIONS OF INTEREST

Mr Pleasance, Mrs Stazicker and Mr Sallis declared prejudicial interests in agenda item 170/09(a). The Clerk declared a personal interest in agenda item 170/09(a).

165/09 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

The minutes of the Full Council Meeting of 12th October 2009 were approved and signed as a correct record of the meeting.

166/09 OPEN FORUM FOR PUBLIC PARTICIPATION

No members of the public present wished to address the meeting.

167/09 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS REPORT

District Councillor Bailey & District Councillor Goodge advised the meeting that they had nothing new to report.

Mr Newstead joined the meeting.

168/09 PLANNING

Updates/Other Planning Issues

a) 09/00661/FUL Full planning permission granted for construction of a first floor link from house to existing room over garage to form bedroom no. 4 at Fenland Gables, 17 Sutton Road, Mepal. Applicant: Mrs E Carter.

b) Ely Masterplan – to consider and approve draft response to consultation.

It was unanimously resolved that the draft response be approved. A letter will be prepared and sent by the closing date. **Action: Mr Newstead/the Clerk.**

c) East Cambridgeshire District Council – to note adoption of the Core Strategy Development Plan Document and Proposals Map Development Plan Document.

Adoption of these documents was noted by the meeting.

169/09 ALLOTMENTS WORKING PARTY

a) No update.

170/09 EAST CAMBRIDGESHIRE DISTRICT COUNCIL

- a) To receive applications for allocation of the monies from the Section 106 Implementation Strategy and to approve a priority list as required by East Cambridgeshire District Council.

It was resolved that a list of criteria for scoring the open spaces applications be adopted. Mr Stacey, Mr Newstead and Mr Slough will independently score each application and a priority list for presentation to East Cambridgeshire District Council will be prepared from the overall scores. **Action: Mr Stacey, Mr Slough, Mr Newstead and the Clerk.**

Mrs Stazicker and Mr Sallis left the meeting.

It was unanimously resolved to support the application from Mepal Village Hall Management Committee for £3680 from the community infrastructure monies for new kitchen equipment for Mepal Village Hall.

171/09 HEAVY COMMERCIAL VEHICLES

- a) To consider Cambridgeshire County Council consultation on HCV routes and delegation of authority to make any initial response necessary to the expected consultation paper.

It was unanimously resolved that immediate concerns should be raised with District & County Councillors and that a draft response to the consultation be prepared by Mrs Stazicker for consideration at the January meeting. **Action: Mrs Stazicker.**

172/09 ENVIRONMENT AGENCY

- a) To consider response to Public Consultation on Flood Management of the Great Ouse Tidal River.

A brief introduction was presented by Sadia Moeed of the Environment Agency. Questions were answered for the purpose of clarification. It was unanimously resolved that any comments from Councillors be passed to Mrs Stazicker by 11th November so that she can prepare a response to the consultation before the closing date. **Action: Mrs Stazicker.**

173/09 PARISH MAINTENANCE

- a) To receive report on further problems encountered with the land drainage on Mepal Recreation Field and to consider how best to proceed.

It was unanimously resolved that no legal action should be considered. Due to the very specific nature of the work required, it was unanimously resolved that standing orders be waived to allow less than three quotations to be considered. It was also unanimously resolved that power be delegated to the Clerk to spend up to £3k on the necessary remedial work (Open Space Act 1906 s.10). The meeting noted receipt of a letter from Mr & Mrs King. The Clerk will respond accordingly. **Action: Clerk.**

- b) To receive oral report on activities of our Park Ranger.

Oral report received from the Clerk.

- c) To consider recommendation that the post of Park Ranger is made permanent with effect from 1st December 2009 and that the present post-holder be offered the permanent position.

It was unanimously resolved that an offer should be made to Mr Philip Martin. **Action: Clerk.**

174/09 NEIGHBOURHOOD PANELS

- a) To receive oral report of West Neighbourhood Panel Meeting on Monday 26th October 2009.

Oral report from Mr Stacey.

175/09 FINANCE

- a) To undertake review of Internal Audit Arrangements for 2008/9.

The Clerk reported that a review of the Internal Audit arrangements for 2008/9 has been undertaken. All arrangements were satisfactory and no problems identified.

- b) To appoint an Independent Internal Auditor for 2009/10.

The Clerk reported that Internal Audit facilities will be no longer be available from East Cambridgeshire District Council. It was therefore unanimously resolved that Mr Trevor Bowd be appointed as Independent Internal Auditor for 2009/10.

- c) To consider a proposal for the setting of the estimated figure for the 2010/11 precept.

It was unanimously resolved that the estimated figure for the 2010/11 precept be set at £28,545.00.

d) It was resolved that payment of the following outstanding accounts be made;

Target Print – newsletter	£115.00	LGA 1972 s.142
SLCC – training for Clerk	£109.25	LGA 1972 s.111
Mepal Village Hall – annual maintenance grant (Miscellaneous Provisions) Act 1976 s.19	£550.00	Local Government
Truelink Ltd – grass cutting October	£500.63	Open Space Act 1906 s.10
S Shipley – salary adjustment October	£71.74	LGA 1972 s.111
S Shipley – expenses October	£13.64	LGA 1972 s.111
Cambridgeshire ACRE – subscription	£35.00	LGA 1972 s.111
NALC – quality status application fee	£58.75	LGA 1972 s.111
Eibe Play Ltd – play equipment for Mepal Recreation Field	£22873.37	Open Space Act 1906 s.10
The Little Sign Co – signs for Mepal Recreation Field	£309.90	Open Space Act 1906 s.10
Mr P Martin – salary October	£137.95	LGA 1972 s.111
HM Revenue & Customs – PAYE/NI October	£30.81	LGA 1972 s.111

176/09 WEEKLY RECREATION FIELD AND PLAY AREA INSPECTIONS

- a) The Park Ranger checks the play area Fridays – Tuesdays and the main recreation field twice a week. It was resolved that Mr Pleasance will also check the play area on a Thursday and Mr Slough will undertake the weekly equipment inspection.

177/09 CORRESPONDENCE RECEIVED (For Information Only).

- a) Cambs Playing Fields Association – Newsletter (Autumn 2009).
- b) ADEC – What’s on in East Cambridgeshire (November 2009).
- c) COPE – Newsletter (November/December 2009).

178/09 DATES OF FUTURE MEETINGS.

- Monday 23rd November – Power of Well-being Training
- Monday 11th January 2010 – Full Council Meeting
- Monday 8th February 2010 – Full Council Meeting

Meeting closed at 21:45.

..... Chairman to Mepal Parish Council

..... Date