

# MEPAL PARISH COUNCIL

Clerk: Sally Shipley, 50 Chestnut Way, Mepal, Ely, CB6 2YR  
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Chairman: Mr Michael Stacey

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## MINUTES OF FULL COUNCIL MEETING

DATE: Monday 8<sup>th</sup> June 2009  
TIME: 19.30  
VENUE: Mepal Village Hall, School Lane, Mepal  
PRESENT: Chair Mr Stacey, Mrs Stazicker, Mr Slough, Mr Sallis, Mr Pleasance,  
Mr Newstead, Clerk Mrs Shipley

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**IN ATTENDANCE:** District Councillor Goodge and 3 members of the public were in attendance.

### **085/09 TO RECORD APOLOGIES FOR ABSENCE.**

Apologies were received and approved from Mr Drew.

### **086/09 MEMBERS' DECLARATIONS OF INTEREST.**

Mrs Stazicker declared a personal interest in agenda item 095/09(a).

The Clerk declared a personal interest in agenda items 093/09(c) and 095/09(a).

The Clerk declared a prejudicial interest in agenda item 096/09(b).

### **087/09 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**

The minutes of the Annual Meeting of 11<sup>th</sup> May 2009 were approved and signed as a correct record of the meeting.

### **088/09 OPEN FORUM FOR PUBLIC PARTICIPATION.**

Meeting suspended at 19:35.

The following issues were raised; the new play area on Meadow Way, parking in Laurel Close and the misuse of the recreation field. Updates were given, no further actions are required.

Meeting reconvened at 19:45.

### **089/09 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS REPORT.**

Oral report received District Councillor Goodge.

### **090/09 ALLOTMENTS WORKING PARTY.**

a) To reappoint members to the Allotments Working Party.

It was resolved that Mr Sallis, Mr Pleasance, Mr Newstead, Mrs Lynne Woodward, Mr Roy Harknett and the Clerk would continue as members of this Working Party.

b) To receive oral update.

Oral update received from Mr Harknett and Mr Pleasance.

### **091/09 PLANNING.**

#### New Applications/Updates

a) None received.

### **092/09 HIGHWAYS**

a) To consider application to the Jointly Funded Minor Highways Improvements Scheme 2010/2011.

It was resolved that an application be re-submitted for speed reduction measures in Sutton Road. Mr Stacey and Mr Newstead will assist the Clerk in the preparation of the application. **Action: Mr Stacey, Mr Newstead and the Clerk.**

#### 093/09 PARISH MAINTENANCE

- a) To receive oral update regarding hazards on paths on Sutton Road and School Lane.

The Clerk reported that a complaint had been received about the path outside Ash Cottage in School Lane. She has reported the problem to the Highways Authority and the area has been highlighted for repair. Mr Stacey reported that a complaint had also been received regarding overhanging bushes obstructing the path in Sutton Lane. Mr Stacey visited the owners of the property concerned and they have assured him they will take action. They also offered their apologies for the problem.

- b) To consider parking issues within the village.

Following discussion, it was resolved that the issues of concern would be raised with our Police Community Support Officer and followed-up at the next Neighbourhood Panel. **Action: Mrs Stazicker.**

- c) To receive correspondence from Mepal Sports Football Club regarding dog fouling on Mepal recreation field.

Following discussion, it was resolved that well controlled dogs should be allowed on the recreation field on a lead. Two dog waste bins and appropriate signage will be purchased and located at the two pedestrian entrances to the recreation field. Mr Stacey will respond to Mepal Sports Football Club confirming these arrangements and reminding them that a Memo of Understanding has been agreed which details responsibilities regarding the use of the recreation field for football. **Action: Mr Stacey and the Clerk**

#### 094/09 PLAY FACILITIES

- a) To receive oral briefing on the Play Pathfinder Scheme.

Oral briefing received from Mrs Stazicker.

- b) To consider resolution to proceed with completion and submission of application to the Play Pathfinder Scheme. It was resolved that an application should be completed and submitted to this scheme.

- c) To approve an initial budget to allow for community consultation for the Play Pathfinder Scheme.

It was resolved that £250 from the Open Spaces Budget be allocated.

- d) To receive oral update regarding the new play area in Meadow Way.

Oral report received from Mr Stacey. It is necessary to follow this issue up with East Cambridgeshire District Council to ensure that adoption of the area takes place as quickly as possible and to clarify the situation regarding its longer term maintenance. **Action: Mr Stacey/Clerk.**

#### 095/09 USE OF MEPAL RECREATION FIELD

- a) To consider application from St Mary's Parochial Church Council for permission to use Mepal recreation field in September to host a Companion Dog Show.

It was resolved that permission be granted on the condition that a list of criteria is met. The suggested dates in September will not be convenient due to the commencement of the new football season. The organisers will be asked to consider either a Saturday in August or a Sunday. Mr Stacey will write to the organisers detailing this.

**Action: Mr Stacey.**

#### 096/09 EMPLOYMENT ISSUES

- a) To receive oral report of Clerk's Annual Performance Review.

Oral report received from Mrs Stazicker.

The Clerk left the meeting.

- b) To consider amendment to clause 12 of the Terms & Conditions of Employment of the Clerk to allow for an increase in the number of hours worked per month.

It was resolved that the Clerk's hours be increased to 45 per calendar month with effect from 1<sup>st</sup> April 2009.

The Clerk rejoined the meeting.

#### 097/09 THE POWER OF WELLBEING

- a) To approve expenditure and set a date for councillor training in the use of the Power of Wellbeing provided by Cambridgeshire & Peterborough Association of Local Councils.

It was resolved that a training session be booked on Monday 23<sup>rd</sup> November at 19:30 in Mepal Village Hall. Expenditure of £350 was approved. If further parishes cannot be identified to share the training and therefore the cost, it was resolved that funds be vired from general reserves.

**098/09 FINANCE.**

a) It was resolved that payment of the following outstanding accounts be made;

Information Commissioner’s Office – data protection registration	£35.00	LGA 1972 s.111
Target Print – Annual Report 2009, Parish Plan Flyer, newsletter	£649.00	LGA 1972 s.142
St Mary’s Parochial Church Council – maintenance grant	£550.00	LGA 1972 s.215 (6)
Truelink – grass cutting for May	£774.73	Open Space Act 1906 s.10
S Shipley – expenses for April & May	£51.70	LGA 1972 s.111
Mr A Sallis – posts and fixings for trees on recreation field	£20.20	Open Space Act 1906 s.10
Mr R Slough – mileage	£16.00	LGA 1972 s.111

**099/09 WEEKLY RECREATION FIELD AND PLAY AREA INSPECTIONS**

a) It was resolved that Mr Pleasance will check the play area on a Monday and Mr Slough will undertake the weekly equipment inspection.

**100/09 CORRESPONDENCE RECEIVED (For Information Only).**

- a) ADEC – What’s on in East Cambridgeshire (June 2009).
- b) East Cambs Strategic Partnership – West Area Neighbourhood Panel Newsletter (April-June 2009).
- c) COPE – Newsletter (June 2009).

**101/09 DATES OF FUTURE MEETINGS.**

- Monday 13<sup>th</sup> July 2009 – Full Council Meeting
- Monday 14<sup>th</sup> September – Full Council Meeting
- Monday 12<sup>th</sup> October – Full Council Meeting
- Monday 9<sup>th</sup> November – Full Council Meeting

Meeting closed at 21:00.

..... Chairman to Mepal Parish Council

..... Date