

# MEPAL PARISH COUNCIL

Clerk: Sally Shipley, 50 Chestnut Way, Mepal, Ely, CB6 2YR  
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Chairman: Mr Michael Stacey

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## DRAFT MINUTES OF FULL COUNCIL MEETING

DATE: Monday 12<sup>th</sup> July 2010  
TIME: 19.30  
VENUE: Mepal Village Hall, School Lane, Mepal  
PRESENT: Chairman Mrs Stazicker, Mr Slough, Mr Drew, Mr Sallis, Mr Pleasance,  
Clerk Mrs Shipley

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IN ATTENDANCE: District Councillor Goodge and 2 members of the public were in attendance.

### 106/10 TO RECORD APOLOGIES FOR ABSENCE

Apologies were received and approved from Mr Stacey, Mr Newstead, District Councillor Bailey and County Councillor Read.

### 107/10 MEMBERS' DECLARATIONS OF INTEREST

Mr Pleasance recorded a personal interest in agenda item 112(c).  
The Clerk recorded a personal interest in agenda item 113 (a).

### 108/10 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

The minutes of the Full Council Meeting of 14<sup>th</sup> June 2010 were approved and signed as a correct record of the meeting.

### 109/10 OPEN FORUM FOR PUBLIC PARTICIPATION

Meeting adjourned at 19:38.

One member of the public raised his concern at the delay in the provision of bus shelters for the village. It was agreed that a date for a Working Party Meeting will be set to progress the project as quickly as possible.

Another member of the public congratulated the Parish Council on the provision of the allotments however he is concerned that allotment holders are parking in the private garage areas in Laurel Close. Also, rubbish is being thrown in the bushes rather than being removed from the site. **Action: the Clerk will write to all allotment holders to draw their attention to these issues.**

Meeting reconvened 19:45

### 110/10 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS REPORT

District Councillor Goodge had nothing new to report.

### 111/10 PLANNING.

#### New Applications

a) 10/00458/FUL Full planning permission for the establishment of an access road (retrospective) at Witcham Meadlands Quarry, Block Fen Drove, Mepal. Applicant: Mr Mick George Ltd.

It was unanimously resolved that no comment be made on this application.

b) 10/00480/FUL Full planning permission for ground and first floor rear extension at 3 Laurel Close, Mepal. Applicant: Mr P Overall.

It was unanimously resolved that no comment be made on this application.

#### Planning Updates

c) 10/00257/VAR Permission granted for the variation of Condition 2 of Planning Consent 08/000439/FUL for materials to be used in the construction of external surfaces at land adjacent to 8 Bridge Road, Mepal. Applicant: Sanctuary Hereward.

### Other Planning Issues

- d) To receive oral report of the East Cambridgeshire Local Development Framework Meeting on Tuesday 6<sup>th</sup> July 2010.

No member of the Parish Council was available to attend this meeting.

- e) To consider response to East Cambridgeshire District Council Local Development Framework consultation on the Ely Area Action Plan Options Paper and the Site Allocations Development Plan Document Options Paper. It was unanimously resolved that Mrs Stazicker would draft a response to the Ely Area Action Plan Options Paper and circulate any response she feels appropriate before submitting it to East Cambridgeshire District Council. **Action: Mrs Stazicker.** It was unanimously resolved that no comment be made on the Site Allocations Development Plan Document Options Paper.

### **112/10 MEPAL COMMUNITY PAVILION**

- a) To receive oral update on the position of the lease between Mepal Parish Council and Mepal Sports Action Group.  
Oral report received from the Clerk. Further delays are still being experienced in relation to the Football Foundation granting permission for the draft lease between the Parish Council and Mepal Sports Action Group to be signed. Despite numerous attempts by the Clerk, clarification of what is causing the delay and reasons why the lease cannot be signed have not been ascertained.
- b) To consider what action is required to ensure that no further delays are experienced and that a final copy of the lease can be prepared and signed.  
It is unanimously agreed that the Clerk should continue to pursue this matter. **Action: Clerk.**
- c) To consider report of damage sustained to the guttering and security shutters at Mepal Community Pavilion and to consider what remedial actions are required.  
It was unanimously resolved that whilst repair to the guttering should be undertaken, no protective measures should be installed at this time to prevent future damage. Contractors will therefore be requested to provide quotations for the supply and fit of replacement parts only. Power is delegated to the Clerk to accept the best value quotation.  
It was unanimously resolved that the Parish Council should work with the Football Club, the Youth Club and MESSAGE to educate users of the recreation field not to kick balls at the pavilion. A request will be included in the next issue of Mepal People and an appropriate sign installed on the north-facing wall of the pavilion.  
**Action: Clerk/all Councillors.**

### **113/10 MEPAL RECREATION FIELD**

- a) To consider recommendation for the connection of the water play unit to the mains water supply.  
The Clerk reported that whilst only one written quotation has been received, a verbal indication of price has been received from a second contractor and two further contractors were invited to quote but were unable to undertake the necessary work. As a result, it was unanimously resolved to accept the quotation from Greg Mann.
- b) To consider report detailing options for the seasonal pond at Mepal Recreation Field.  
It was unanimously resolved that the seasonal pond should be fenced and that quotations be sourced. Power is delegated to the Clerk to spend up to £1k. Following the successful grant application to the COMMA Fund, a bridge will be installed over the seasonal pond assuming that this will cause no further safety issues.
- c) To consider recommendation for the purchase of top soil for the ongoing maintenance of the drainage lines at Mepal Recreation Field.  
It was unanimously resolved that power be delegated to the Clerk to spend up to £150 as necessary. Thanks are extended to Mepal Sports Football Club for their help and support.

### **114/10 NEIGHBOURHOOD PANELS**

- a) To consider whether there are any matters to be raised at the West Neighbourhood Panel Meeting on Monday 26<sup>th</sup> July 2010.  
No new issues.

### **115/10 EDUCATION**

- a) To receive correspondence on the outcome of the East Cambridgeshire Secondary School Consultation.  
For information only.

**116/10 FINANCE**

a) To receive quarterly report on budget and expenditure to 30.06.10.  
Oral report received from the Clerk. No problems are forecasted at this time.

b) Proposed Mr Pleasance; seconded Mr Sallis and unanimously resolved that payment of the following outstanding accounts made between meetings be approved:

CGM Cambridge Ltd – landscaping at Mepal Recreation Field	£12205.96
Open Space Act 1906 s.10	
Bury Turfcare Ltd – topping up & reseeded of drainage lines at Mepal Recreation Field	£1035.18
Open Space Act 1906 s.10	
Truelink Ltd – grass cutting May	£753.70
Open Space Act 1906 s.10	
Salaries – May	£208.44
LGA 1972 s.111	
HM Revenue & Customs – PAYE/NI May	£61.38
LGA 1972 s.111	
EIBE Play Ltd – final instalment of play equipment for Mepal Recreation Field	£9098.60
Open Space Act 1906 s.10	

c) Proposed Mr Pleasance; seconded Mr Sallis and unanimously resolved that payment of the following outstanding accounts be approved:

CGM Cambridge Ltd – wildflower area at Mepal Recreation Field	£122.75
Open Space Act 1906 s.10	
Moore Stephens – external audit	£470.00
LGA 1972 s.111	
S Shipley – expenses June	£57.27
LGA 1972 s.111	
Truelink Ltd – grass cutting June	£721.58
Open Space Act 1906 s.10	
Salaries – June	£478.54
LGA 1972 s.111	

**117/10 WEEKLY RECREATION FIELD AND PLAY AREA INSPECTIONS**

a) The Park Ranger checks the play area Fridays – Tuesdays and the main recreation field twice a week. It was resolved that Mr Pleasance will also check the play area on a Thursday and Mr Slough will undertake the weekly equipment inspection.

**118/10 CORRESPONDENCE RECEIVED (For Information Only).**

- a) Cambridgeshire Community Services – Keeping in Touch (Summer 2010).
- b) COPE – newsletter (July 2010).
- c) Cambridgeshire ACRE – Community Action (Summer 2010).

**119/10 DATES OF FUTURE MEETINGS.**

- Monday 13<sup>th</sup> September 2010 – Full Council Meeting
- Monday 11<sup>th</sup> October 2010 – Full Council Meeting
- Monday 8<sup>th</sup> November 2010 – Full Council Meeting

Meeting closed at 20.55.

..... Chairman to Mepal Parish Council

..... Date