

# MEPAL PARISH COUNCIL

Clerk: Sally Shipley, 50 Chestnut Way, Mepal, Ely, CB6 2YR  
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Chairman: Mrs Elizabeth Stazicker

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**NOTICE OF MEETING:** Full Council Meeting  
**TIME:** 19.30  
**DATE:** Monday 10<sup>th</sup> November 2008  
**VENUE:** Mepal Village Hall, School Lane, Mepal

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS 7  
QUORUM: 3

Members of the public and press are invited to address the Council at its Open Forum.

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## A G E N D A

**177/08 TO RECORD APOLOGIES FOR ABSENCE.**

**178/08 MEMBERS' DECLARATIONS OF INTEREST.**

**179/08 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**  
a) 13<sup>th</sup> October 2008 (Full Council Meeting).

**180/08 UPDATE OF ACTIONS FROM PREVIOUS MEETINGS.**  
For information only. (Action List attached).

**181/08 OPEN FORUM FOR PUBLIC PARTICIPATION.**  
In the event of public being present, and wishing to speak, the Chairman will adjourn the meeting.

**182/08 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS REPORT.**

**183/08 PLANNING.**

New Planning Applications

- a) 08/00994/FUL Demolition of existing dwelling and construction of new 2-storey dwelling at 32 New Road, Mepal. Applicants: Mr P & Mrs D Smith.
- b) F/02017/08/CM Extension to Mepal Quarry, Block Fen Drove, Nr Chatteris.

Updates

- c) 08/00933/FUL Full planning permission granted for first floor extension at 17 Laurel Close, Mepal.

**184/08 ALLOTMENTS WORKING PARTY**

- a) To receive an update report, including arrangements for a public meeting to form an Allotments Association, and to note the working party's intention to bring to the Parish Council at the next meeting a recommendation for the use for allotments of part of the northern tongue of the Recreation Field, behind Laurel Close.

**185/08 COMMUNITY SUSTAINABILITY**

- a) To consider a proposal from the Community Sustainability Working Party regarding membership of Cambridgeshire ACRE.

- b) To receive report from the Community Sustainability Working Group on the progress made towards ensuring continuation of a shop and post office in Mepal. Also, to consider whether an application be made for a loan sanction to enable the Parish Council to purchase the freehold of the shop premises, should no better means of securing the shop and its community contribution be achievable, and should the business model for continuation demonstrate an acceptable repayment capability. [Note: agreement to an application for a loan sanction does not in any way commit the Parish Council to taking a loan; but unless a sanction is agreed, a timely decision may be impossible.] (A report will be tabled.)
- c) To receive request from Mepal Village Hall Management Committee for support, should it become necessary, to complete the currently-planned phase of building work. Also, to consider whether to provide the Village Hall Management Committee with an interest-free loan for a term of two years for a sum of up to £4000, to meet a demonstrable funding gap, should they be unable to raise the necessary sum through grant application and fund-raising. (Correspondence attached)

**186/08 FINANCE.**

- a) To consider a proposal from the Finance Working Party for the setting of the estimated figure for the 2009/10 precept. (Paper attached).
- b) To approve payment of outstanding accounts made between meetings:
 

Dyno-Rod - Unblocking of drains at Community Pavilion	£93.42
Mr G Mann - Topping up on recreation field	£165.00
Mr G Mann - remedial work to manhole covers at Community Pavilion	£238.00
- c) To approve payment of the following outstanding accounts:
 

Mepal Village Hall - annual grant	£500.00
S Shipley - Salary adjustment October	£135.26
HM Revenue & Customs - Tax & NI	£64.75
S Shipley - Expenses October	£22.29

**187/08 MEPAL PARISH PLAN ACTIONS**

- a) To receive oral update from Parish Plan Actions Working Party.

**188/08 NEIGHBOURHOOD PANELS**

- a) To receive oral report of West Neighbourhood Panel Meeting on Monday 27<sup>th</sup> October 2008.

**189/08 CONSULTATIONS**

- a) To consider response to consultation on "The Making and Enforcement of Byelaws." (Paper attached).
- b) To consider response to consultation on "Communities in Control: Real People, Real Power. Codes of Conduct for Local Authority Members and Employees."

**190/08 FREEDOM OF INFORMATION**

- a) To adopt new Freedom of Information Publication Scheme. (Draft attached).

**191/08 CAMBRIDGESHIRE & PETERBOROUGH ASSOCIATION OF LOCAL COUNCILS**

- b) To consider attendance at CPALC AGM on Saturday 6<sup>th</sup> December 2008 and resolutions for consideration. (Correspondence attached).

**192/08 WEEKLY RECREATION FIELD AND PLAY AREA INSPECTIONS.**

- a) To review and agree schedule of future inspections.

**193/08 CORRESPONDENCE RECEIVED (For Information Only).**

- a) What's on in East Cambridgeshire - Nov/Dec 2008.
- b) Inside Trade - Autumn 2008.

**194/08 DATES OF FUTURE MEETINGS.**

Monday 12<sup>th</sup> January 2009 - Full Council Meeting.  
 Monday 9<sup>th</sup> February 2009 - Full Council Meeting.  
 Monday 9<sup>th</sup> March 2009 - Full Council Meeting.

..... Clerk/Proper Officer

3<sup>rd</sup> November 2008

..... Date